



# Superior Court of California County of Orange

## MC-410 Instruction Sheet West Justice Center

1. Please complete the MC-410 form to request assistance during your visit to the courthouse. If you need help with the form, please ask a court Team member or call the ADA Site Coordinator at 657-622-7769.

NOTE: Please provide your phone number, e-mail address, and fax number (if available) in the Applicant section of the "Request for Accommodations" form to allow a court Team Member to contact you if there are any questions.

2. Requests for accommodations must be made as far in advance as possible and no fewer than five (5) court days before the requested implementation date. The court may, in its discretion, waive this requirement.
3. Submit the completed form to staff in the courtroom or at any filing counter, or mail to the address below:

West Justice Center  
Attention: ADA Coordinator  
8141 13th Street  
Westminster, CA 92683

In the event the court denies your request, in whole or in part, you will receive a copy of this action in writing. If you disagree with the court's decision, you have the right to appeal (see C.R.C. 1.100).

If you are unsure about the status of your request, please call the ADA Site Coordinator at 657-622-7769 or email [adainformation@occourts.org](mailto:adainformation@occourts.org) for information.