

Rule 352. Electronic Filing in Civil Cases

Pursuant to Code of Civil Procedure Section 1010.6, documents filed by represented parties in all limited, unlimited, and complex civil actions ~~on or after January 1, 2013~~ must be filed electronically unless the Court excuses parties from doing so. Although not required, self-represented parties are encouraged to participate in electronic filing and service. If a party with a fee waiver files documents electronically, that party is exempt from the fees and costs associated with electronic filing.

The electronic filing of documents must be effected using the court's electronic service providers. Electronic service provider information is available on the Court's website at www.occourts.org.

~~Beginning July 1, 2013, e~~Electronically filed documents ~~subject to the mandatory electronic filing requirements in civil limited, unlimited, and complex actions which are filed prior to midnight on a court day~~ will be deemed filed as of that day, pursuant to Code of Civil Procedure section 1010.6(d)(1)(D) and California Rules of Court, rule 2.253(b)(7). For purposes of this Rule, ~~a document is deemed filed on the date and at the time it~~ filing occurs at the time the document is received by the court and a confirmation of receipt is created. (See Cal. Rules of Court, rule 2.259(a)(1) and (c).) Any electronically filed document received by the Court at midnight, ~~or later will be file stamped as of the date it is received.~~ or filed on a noncourt day, will be deemed filed on the first court day after it is received. This provision concerns only the method and effective date of filing; any document that is electronically filed must satisfy all other legal filing deadlines and requirements. This Rule does not affect the timing requirements for any documents that must be filed by a set time on the due date.

This rule is subject to the provisions set forth in Code of Civil Procedure section 1010.6(d)(1)(D) and California Rules of Court, rules 2.250 to 2.259.

Rule 352 revised effective January 1, 2014; Rule 352 revised effective July 1, 2013; Rule 352 revised effective January 1, 2013; July 1, 2012; adopted effective January 1, 1998; previously renumbered effective July 1, 1998; revised effective January 1, 2004, January 1, 2007, January 1, 2008, July 1, 2009; Rule 308 renumbered as Rule 352 and revised effective January 1, 2012.