



Superior Court of California County of Orange

Request for Record Check

(Named) Justice Center
Address (Street)
Address (P.O. Box)
Address (City, State, Zip Code)
Phone # including area code

Date: _____
Fecha

Name: _____
Nombre Completo

Date of Birth: _____ California Driver's License: _____
Fecha De Nacimiento Numero De Licencia De Manejar

Case or Citation#: _____ Issue Date/Date of Violation: _____
Numero De Caso Dia De Violacion

Issuing Agency: _____
Agencia de Policia

*Your request will not be honored without the above information.
No se podra procesar su solicitud sin la information completa.*

Record Check Fee: \$5.00 (Each name checked and index searched)
Copy Fee: \$.80 (Each page of case or citation copied)
Certification Fee: \$6.00 (Each case or citation requiring certification)*

☐ Please Check Box if you require your documents to be certified.

This area to be completed by court personnel only

Receipt Number _____
Record Check Fee _____ X \$5.00= _____ Total
Copy Fee _____ X .80 = _____ Total
Cases Certified _____ X \$6.00= _____ Total
Total Fees Due _____
Total Fees Paid _____
Balance Due at time of pick up: _____

Records are checked from the jurisdiction of the Superior Court of California, (Named) Justice Center. All misdemeanor records with dispositions over 5 years old have been destroyed, pursuant to Government Code Section 68152(d) with the exception of violations 23103, 23152, or 23153 or the Vehicle Code which are destroyed after 7 years from the final date of disposition, or if no conviction, from the date of arrest. Records for violations of 11360 or 11357 (b), (c), (d), or (e) of the Health and Safety Code are destroyed 2 years after final disposition or if no conviction, from the date of arrest. For any and all information on records that have been destroyed you may contact the following:

California Department of Justice
Bureau of Criminal Identification
P.O. Box 903417
Sacramento, Ca. 94203-4170
(916) 227-2222

*Department of Immigration and Naturalization requires certified copies of the Case or Citation. Please allow 3 working days to process your request. Copies not picked up within 30 days will be discarded. Fees paid are non-refundable.