

Stipulated Dissolution or Legal Separation Judgment Self Help Information/Procedural Guidelines*

The court allows parties that have come to a full agreement, on all of the issues of their divorce or legal separation, to submit the written agreement to the court in the form of a Judgment. The agreed upon Judgment will be processed by the court without a court hearing being required.

Print and complete the documents in the order that they are listed.

Forms beginning with "FL" can be located at www.courts.ca.gov/forms.htm

Forms beginning with "L" are found at www.occourts.org/forms/formsfamily.html

1. Declaration of Disclosure (FL-140)
2. Schedule of Assets and Debts (FL-142)
3. Income and Expense Declaration (FL-150)
4. Declaration (MC-030)
5. Declaration Regarding Service of Declaration of Disclosure and Income and Expense Declaration (FL-141)
6. Stipulation and Waiver of Final Declaration of Disclosure (FL-144)
7. Declaration For Default Or Uncontested Dissolution or Legal Separation (FL-170)
8. Appearance, Stipulation, And Waivers (FL-130)
(Do not use this form if you filed a Request To Enter Default form.)
9. Judgment (FL-180)
10. Child Custody And Visitation Order Attachment (FL-341)
11. Child Support Information And Order Attachment (FL-342)
12. Non-Guideline Child Support Findings Attachment (FL-32(A))
13. Spousal Or Family Support Order Attachment (FL-343)
14. Notice of Rights and Responsibilities and Information Sheet On Changing A Child Support Order (FL-192)
15. Child Support Case Registry Form (FL-191)
16. Notice of Entry of Judgment (FL-190)

If an instruction sheet is available for the form you are printing, it will be listed right below the form itself.

Both parties must serve their Final Declaration of Disclosure OR waive their right to a Final Declaration of Disclosure from the other party (this may be done on the separate form (listed above as #6) or as part of the typed Judgment. Your Judgment will not be filed by the court unless both parties have completed this step.

Your Judgment may be written using the form attachments that you have printed or by typing out all of the issues that have been agreed

to on pleading paper (Pleading paper is the legal paper that has numbers in the left margin and can be found as form L-0930 on the Court's website.) All of the language that is required by law must be included in your Judgment (most of the required language can be found in the attachment forms.)

Make sure that your Judgment speaks to all issues of your marriage, including but not limited to:

- Name(s) and birth date(s) of the children
- Child custody and parenting time
- Child support and health insurance for the children
- Spousal support
- Property and debts
- Retirement plans

All support orders must have a date on which the payments are to begin.

Sign and date all documents where requested. The Judgment must be signed and dated by both parties. If the Respondent was defaulted (the Respondent did not file a Response or an Appearance Stipulation and Waiver form), then his/her signature must be notarized.

Make 2 copies of the Judgment; an extra copy of the Judgment form (front and back side,) and **3 copies of the Notice of Entry form.**

Include 2 stamped envelopes addressed exactly as the addresses on the bottom of the Notice of Entry form.

Include an envelope with sufficient postage to return all of the documents to you once they have been processed by the court.

Submit the original documents and copies of all the documents to the Family Law Clerk's Office by mail or in person. The documents will be accepted by the clerk for processing, but they will not be filed on the same day. Judgments are processed in the order in which they are received. When you drop your documents off, ask the clerk for the approximate waiting time.

Once these papers have been filed, your dissolution is complete. The date your dissolution or domestic partnership ends will be placed on the Judgment form by the clerk.

If you wish to get a certified copy of your Judgment, you may do so at the Family Law Clerks Office for an additional fee.

**The Self Help Information/Procedural Guidelines are intended to provide basic assistance and are not a substitute for legal advice.*