

Superior Court of California County of Orange

HONORABLE DAVID A. HOFFER

DEPARTMENT CX103

CLERK: Michelle Nevarez
COURT ATTENDANT: Matthew Brinegar

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Welcome to Department CX103. To facilitate the efficient progress of your case, please pay close attention to these procedures and guidelines.

HEARING SCHEDULE

1. Trials – Monday-Wednesday, 9:00 a.m. to 4:15 p.m.
2. Law and Motion – Friday, 10:00 a.m.
3. Case Management Conferences (which serve as the Initial Status Conference) – Friday, 9:00 a.m. CRC Rule 3.725 requires the filing of a Case Management Statement at least 15 days before the CMC, but this court requires the Statement only a week before the CMC. Counsel should use pleading paper rather than Judicial Council Form CM-110 and include in the Statement a discussion of the applicable subjects set forth in CRC Rule 3.727. The parties are encouraged to meet and confer and file a joint statement
4. Status Conferences – Thursday & Friday, 9:00 a.m. and 1:30 p.m. Status Reports must be filed at least a week before the Status Conference and should be on pleading paper rather than on Judicial Council Form CM-110. Please focus on the latest developments since your last Status Conference.
5. Review Hearings, Order to Show Cause Hearings and Default Prove-Up Hearings – Thursday & Friday, 9:00 a.m. and 1:30 p.m.

TRIAL PROCEDURES

The Court requires that parties comply fully with Local Rule 317. The Court will discuss further trial procedures and requirements with the parties at the pre-trial conference.

On the day set for trial, counsel should appear remotely to advise the court of readiness and discuss the court's trial schedule. Counsel should be prepared to appear the next day in person if the matter is proceeding to trial.

LAW AND MOTION PROCEDURES

1. Law and Motion matters are heard every Friday at 10:00 a.m. Motion reservation dates must be made on the court's website. Hearing dates are not obtained from the department.
2. Tentative rulings usually will be available at least 24 hours before the hearing. They will be posted on the court's website at: <https://www.occourts.org/online-services/tentative-rulings/civil-tentative-rulings>.
3. If counsel intends to submit on the tentative ruling, counsel should telephone the court clerk and notify opposing counsel as soon as is feasible. If all parties do not submit on the tentative ruling, oral argument will be held. If all parties submit or do not appear for argument, the court may adopt the tentative ruling as the final ruling of the court.

EX PARTE PROCEDURES

The court will usually decide ex-parte applications on the papers. If a hearing is required, the clerk will contact the parties and set a prompt hearing date and time.

COURTROOM DEMEANOR, CONDUCT AND ETIQUETTE

Counsel are expected to adhere to the provisions of the California Attorney Guidelines of Civility and Professionalism (State Bar of the State of California, adopted July 20, 2007).