Superior Court of California
County of Orange

MC-410 Instruction Sheet
West Justice Center

1. Please complete the MC-410 form to request assistance during your visit to the courthouse. If you need help with the form, please ask court staff or call the ADA Site Coordinator at 657-622-7769.

   NOTE: Please provide your phone number, e-mail address, and fax number (if available) in the Applicant section of the "Request for Accommodations" form to allow court staff to contact you if there are any questions.

2. Requests for accommodations must be made as far in advance as possible and no fewer than five (5) court days before the requested implementation date. The court may, in its discretion, waive this requirement.

3. Submit the completed form to court staff in the courtroom or at any filing counter, or mail to the address below:

   West Justice Center
   Attention: ADA Coordinator
   8141 13th Street
   Westminster, CA 92683

In the event the court denies your request, in whole or in part, you will receive a copy of this action in writing. If you disagree with the court's decision, you have the right to appeal (see C.R.C. 1.100).

If you are unsure about the status of your request, please call the ADA Site Coordinator at 657-622-7769 or email adainformation@occourts.org for information.

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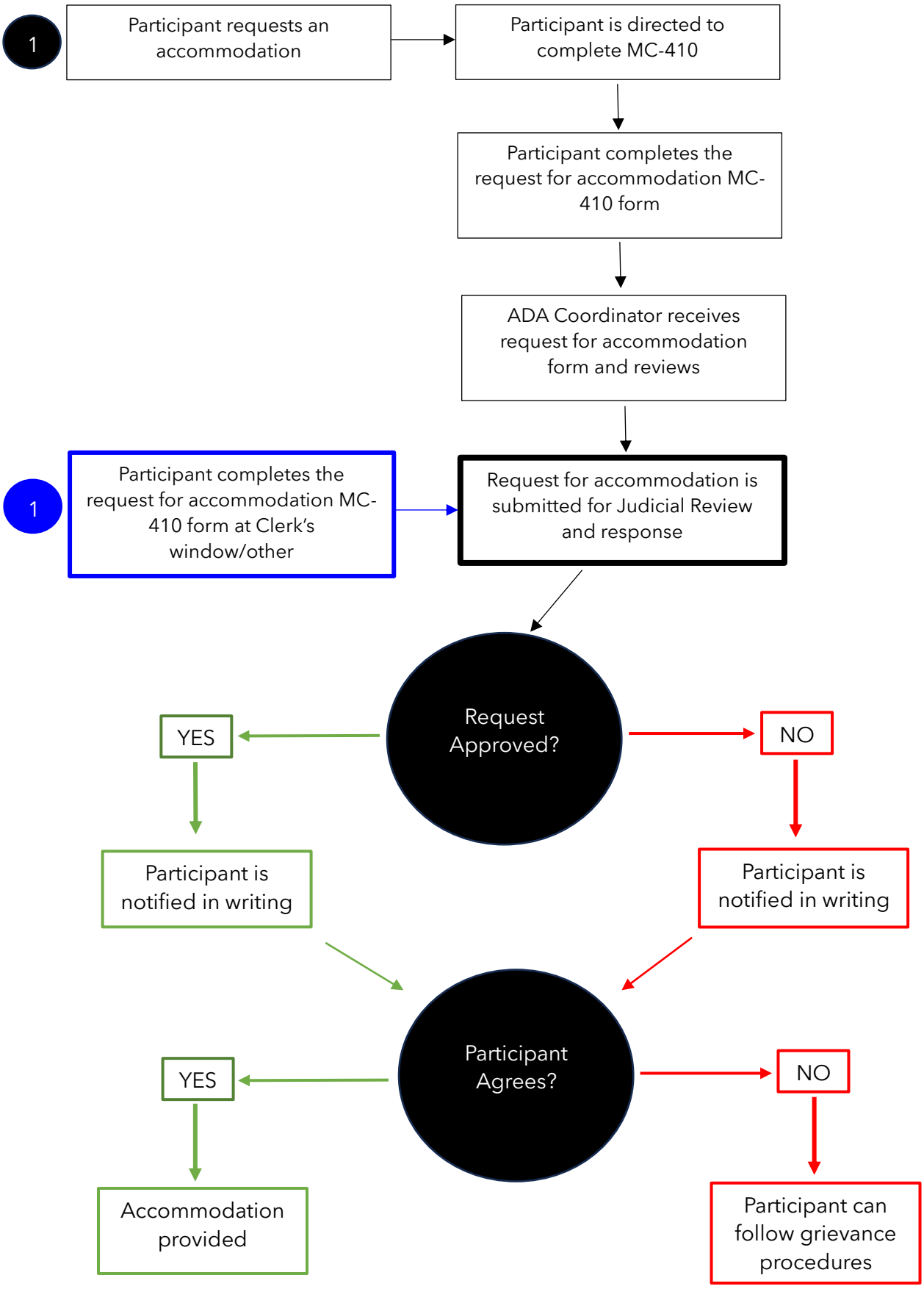
Requesting a Reasonable Accommodation – Applicant