



## Family Law Clerk's Office

The Family Law Clerk's Office handles matters in which people are ending a marriage or registered domestic partnership, identifying a child's legal parents, custody and visitation issues, establishing or enforcing child and spousal support, termination of parental rights, adoptions, surrogacies, domestic violence issues, and certain name/gender changes scenarios.

### **Where is the Family Law Clerk's Office?**

The Lamoreaux Justice Center is located at:

**Lamoreaux Justice Center**  
**341 The City Drive South**  
**Orange, CA 92868**  
**Self Represented: 7<sup>th</sup> Floor, Room 706**  
**Attorneys: 7<sup>th</sup> floor, Room 706, Window 9**

### **SAME DAY OR URGENT COURTROOM REQUESTS/OPPOSITIONS/APPEARANCES**

Please report directly to the triage desk, 7<sup>th</sup> floor, Room 706 if you have one of the following:

- a *Notice of Remote Appearance* form, *Opposition to Remote Proceeding at Evidentiary Hearing or Trial* form, or *Notice of Intent to Appear in Person for Non-Evidentiary Hearing* form
- a request for same day appearance for Emergency Family Law matter or a Domestic Violence Restraining Order
- or, if you are requesting to appear in-person on the same day that your case is set for a remote appearance

### **What are the Clerk's Office hours?**

Monday – Friday, 8 am – 4 pm

### **How can I reach the Clerk's Office?**

- Call us at (657) 622-8457. This is an interactive voice recognition phone line. Please listen to the prompts and you will be directed to select "0" to speak to an operator.
- Utilize the public portal – visit: [ask a question](#)
- For eFiling inquiries email: [eFiling@occourts.org](mailto:eFiling@occourts.org)

### **How do I file my documents?**

All Family Law documents must be filed at the Lamoreaux Justice Center (LJC) by way of:

- e-filing visit: [www.occourts.org/online-services/family-e-filing](http://www.occourts.org/online-services/family-e-filing)
  - Please see Exception List for documents that do not qualify to be eFiled - [Family Law Electronic Filing Exceptions List.pdf \(occourts.org\)](#)
- Drop box located outside main entrance available 7 days a week, 24 hours a day.
  - Documents dropped before 4pm, FILED stamped that same business day
  - Documents dropped after 5pm, or on weekends/holidays, FILED stamped next business day