

SUPERIOR COURT OF CALIFORNIA
COUNTY OF ORANGE

Judge Andre Manssourian

Department C12

Clerk: Chantel Cepeda

Court Attendant: Joey Thomas

Central Justice Center 700 Civic Center Drive West

Santa Ana, CA 92701

(657) 622-5212

www.occourts.org

[Remote Video Appearance](#)

Policies and Procedures

To help us process your case and paperwork faster, please limit telephone calls to the court. Most questions can be answered by referring to the relevant California Codes, California Rules of Court, Orange County Superior Court Local Rules, and the Court's website (www.occourts.org). Any questions regarding an action taken by the clerk's office must be directed to the clerk's office either in person at the Central Justice Center in Santa Ana or online through the "Ask A Question" link on the court's homepage. If you do have to call the court, please have your case name and number available.

General Calendar

Trials – Trial calls are scheduled on Fridays at 11:00 A.M. The Court conducts trials on Mondays, Tuesdays, and Wednesdays from 9:00 AM to 4:30 PM. Juries may on occasion deliberate on Thursdays or Fridays at the discretion of the court. Any request for continuance, either by motion, application, or stipulation, must demonstrate good cause as that is defined in the California Rules of Court, Rule 3.1332(c).

If counsel plan to answer ready for a jury trial at the trial call, the Court requires full compliance with Local Rule 317 as it relates to trial binders, complete with all necessary documents and exhibits. The Court will not accept binder(s) more than 3 inches in size. Use multiple binders, as needed.

Law and Motion – Motions are heard on Fridays at 9:30 AM. Please use the online reservation system to [reserve a motion](#) date. Court will make every effort to post [tentative rulings](#) at approximately 3:00 PM the court day before the date the motion is to be heard. If you would prefer to submit the matter on your moving papers without oral argument, please advise opposing party, then call and notify the clerk. If no appearance is made by either party, the tentative ruling will be the final ruling of the Court.

Non-Law and Motion – Case Management Conferences, Order to Show Cause Hearings, Review Hearings, Default Prove-Up Hearings, Status Conferences are heard every Thursday at 9:30 AM.

Mandatory Settlement Conferences – Mandatory Settlement Conferences are heard on Fridays at 8:30 AM. Please review and comply with Local Rule 316. Mandatory Settlement Statements must be electronically filed (if properly identified in the e-filing as an MSC statement, the statement will be kept confidential.)

Ex Parte Applications – Ex Parte applications are heard Mondays, Tuesdays, Wednesdays, and Thursdays. No appearances accepted unless notified by the department. If appearances are requested by the Court, the appearance will be at 1:30 P.M. Reservations must be made telephonically with the department no later than 10:00 AM the day before the hearing. Ex-Parte applications must be electronically filed no later than 12:00 PM the day before. Oppositions must be filed no later than 5:00 PM the day before the hearing. Rulings shall be based on the filings.

Remote vs. In-Person Appearances

For trials, all parties and counsel must appear in person. **THIS INCLUDES TRIAL CALL ON FRIDAYS.**

For all other calendars, Court will allow appearances via Zoom for all appropriately dressed and technologically prepared participants. The Court will, at its discretion, terminate a Zoom appearance and require an in-person appearance on that day or a different day.

Court Reporters and Interpreters are not provided by Department C12