

This juror informational pamphlet is designed to provide you with some basic information you may need as you begin your day of service. Should you have any questions, please feel free to inquire with any of our staff members. Thank you for your service. There would be no justice without you!

Agenda

7:30 a.m. - Check-in begins

8:15 a.m. - Welcome speech by Judge and orientation by Jury staff

8:45 a.m. - Orientation film

9:00 a.m. - Courtroom assignments begin

10:00 a.m. - AM Break (approx)

11:30 a.m.-5:00p.m. - Parking validation

12:00-1:30 p.m. - Lunch (approx)

3:00 p.m. - PM Break (approx)

Hours

Juror hours are 8:00 a.m. to 5:00 p.m. unless otherwise informed by court personnel. On occasion, Jurors may be required, by the court, to remain available in the Jury Assembly room after 5:00 p.m. A microwave is available for food re-heating in the Jury Assembly Room. If you need your lunch refrigerated, please ask Jury staff at the front counter.

Do You Qualify to Serve?

To be qualified to serve as a prospective trial juror you must be:

1. A citizen of the United States
2. Over 18 years of age
3. Currently a resident of Orange County
4. A person who has never been convicted of a felony in any US state or whose civil rights have been restored

5. A person who is not the subject of a conservatorship.

Please see jury staff at the counter immediately if you do not meet the qualifications listed.

Attendance

First day jurors report to the Office of the Jury Commissioner for attendance, orientation and assignment to a courtroom. If you must return because you are either sworn on a trial or still in jury selection, report **directly** to the courtroom as instructed by the judge or courtroom personnel.

Term of Service

The Court's term of service is the duration of one day or one trial. At the conclusion of the initial day of service, jurors not sworn to serve on a trial and not ordered to return for subsequent days of jury selection will have completed their jury service for a minimum of one year.

Assignments

Jurors are assigned to the courtroom at random throughout the day. Please listen carefully for your name when we announce assignments. Once in the courtroom, the judge will advise you of the particulars of the case, including whether it is a civil or criminal case and how long the trial is estimated to last.

Excuse from Service

Central Justice Center jury trials average five days. Occasionally, there are lengthier trials. Staff does not have the authority to excuse you simply because your employer does not compensate you for jury service but this may be

considered by the judge. Hardship on your employer does not constitute proper cause for excuse. You may, however, request that your jury service be postponed to a more convenient time for this reason. Peace officers as defined by PC Sections 830.2 (b) and (c) are exempt from criminal trials. Please report to jury staff if you are a member of the University of CA Police or CA State University Police Departments.

"An employer may not discharge or in any manner discriminate against an employee for taking time off to serve as required by law on an inquest jury or trial jury, if the employee prior to taking such time off, gives reasonable notice to the employer that he or she is required to serve."

LABOR CODE: Sec 230(a)

Facilities

- Restrooms are located in the jury assembly room.
- The courthouse is a non-smoking facility.
- An ATM is located in the courthouse lobby.
- Notify staff if you experience problems with the jury assembly room facilities.
- If you experience problems with other court facilities, notify the bailiff, courtroom attendant or Security Desk located in the 1st floor lobby.
- **In the event of an emergency** (fire, earthquake, etc.) staff will instruct you on what to do and whether it is necessary to evacuate the Jury Assembly Room. If you are assigned to a courtroom, please follow the bailiff or courtroom attendant's instructions.

Parking

The juror parking structure is located at 1020 Civic Center Drive between Flower and Boyd Way, two blocks west of the Courthouse. **This is the only parking lot that will accept our validation. If you use any other lot, you will be charged for parking.** We validate parking tickets between 11:00 a.m. - 5:00 p.m. in the Jury Assembly Room. Special parking accommodations are available for persons with disabilities or for oversized vehicles. Please see Jury staff for directions to the designated parking area.

Returning From Court

Once you have been dismissed from a courtroom, you will be instructed to return to the Office of the Jury Commissioner. You **must** check in and advise staff you have been released by the courtroom. You will be made available for an assignment to other pending trials unless otherwise indicated by staff.

Proof of Service

A Certification of Jury Service form will be available in the Jury Assembly Room at the end of the day. If you are on a trial, the courtroom bailiff or courtroom attendant will provide you with a certificate.

Fees

All jurors are not compensated for the first day of service. Jurors will be paid \$15.00 a day and 34 cents a mile from their home to the courthouse (one-way) beginning the second day of service, **with the exception of jurors employed by a federal, state, or local government entity**, or by any other public entity as defined in Section 481.200 of the Code of Civil Procedure. Effective August 2004, they are no longer paid the juror fees.

Fee Waiver Program

The fee waiver program reduces court costs and saves tax dollars since the cost to produce the average check exceeds the check value. This is particularly true with jurors who are no longer paid juror fees: waiving your mileage reimbursement will definitely prevent checks being issued for very small amounts.

Please check with your employer before waiving your juror fees as we are aware that some employers who provide paid jury duty leave require that their employees surrender fees paid by the court. For information regarding this program, please see a jury staff member.

Waste of Time???

The most common complaint of jurors is the unexplained time apparently wasted during jury selection and trials. What might appear to be a waste of time to you is actually time being used by the judge and attorneys working on matters that must be done outside the presence of a jury. These events often arise unexpectedly and cannot be planned for in advance. With this information we thank you for understanding as we all work to accomplish our goal of achieving justice for all.

We Welcome Your Comments!

Your comments and suggestions are important to us! Please take a few minutes to complete the Juror Exit Questionnaire online at www.occourts.org at the end of your service.

Thank you for serving!

Office of the Jury Commissioner
Central Justice Center
(657)622-7000
Superior Court Web site: <http://www.occourts.org>
E- mail: juryservices@occourts.org

Jury Service



“working together
to achieve justice
for all”



**Superior Court of California
County of Orange**

Optional Form 1227 – Revised 7/12