



**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF ORANGE  
SELF-HELP CENTER  
[www.occourts.org/self-help](http://www.occourts.org/self-help)**

**CLEAR YOUR PROBATE NOTES /  
NOTICE WORKSHOP**

**Description:**

This workshop helps people check and clear Probate Notes for Guardianship, Conservatorship and Decedent's Estate cases. Until Probate Notes are cleared, the Court cannot grant orders in these cases. You may need help with your Probate Notes if:

- You failed to give proper notice to a relative or an institution;
- You omitted information or made mistakes on the petition, or on the other forms you filed to start your case; or
- The Court granted your Limited Conservatorship but you have not completed the last required documents, nor given notice, before the Three-Month Hearing.

**Where & When:**

**Central Justice Center**  
Self-Help Center Workshop Room, G-100  
700 Civic Center Drive West  
Santa Ana, CA 92701

**Every Monday at 8:00 a.m. to 11:30 a.m.**, except holidays  
*Check-in closes at 8:15 a.m.*

**What to Bring:**

- A copy of your most recent Probate Notes (see back)
- All Court documents you have filed in your case.
- A black pen.

\* Workshop Presenters will not give legal advice \*



# Superior Court of California, County of Orange

## Probate/Mental Health Department

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### Probate Notes


- **Probate Examiner Notes** are summaries prepared by the probate examiner after reviewing your petition. Notes will include an identification of the parties involved in your matter, the relief sought, information that a report or objection has been filed, notice requirements, and a list of any deficiencies that need attention in your petition.
- A petition with deficiencies will show up on your notes as a question or a statement preceded by the word 'needs'.
- Approximately 3 weeks before your hearing date, Probate Notes will be ready for your review.
- Probate Notes will also inform you if you need to file a new document to correct or explain information to the Court.  
*\*Note: All additional requested documents must be filed at least **5 court days before your hearing date.***
- If your hearing is continued, Probate Notes will be available again approximately 3 weeks before the next hearing.

#### How to Retrieve Probate Notes:

- Start on the court's public website [www.occourts.org](http://www.occourts.org)
- Look for the tabs at the top of the page.

**Online Services**  
Case Access, Pay Fines ...

Click on the  tab

- Follow the drop down menu and click on 
- Once you get the Probate Notes Page, enter your complete case number to review

#### Probate Notes Search

Please enter full Case Number

Example: 30-2015-00123456 (Court code -year- eight digit case number)