



**SUPERIOR COURT OF CALIFORNIA
COUNTY OF ORANGE
SELF-HELP CENTER/FACILITATOR’S OFFICE**

www.occourts.org

**HOW TO PREPARE AN ANSWER TO COMPLAINT OR SUPPLEMENTAL
COMPLAINT REGARDING PARENTAL OBLIGATIONS (FL-610)**

Description:

This workshop will assist you in preparing and filing an Answer to a Summons and Complaint Regarding Parental Obligations served by the Orange County Child Support Services (CSS).

When:

This workshop is offered on Thursday. Check-in begins at 9:30 a.m. and ends at 9:45 a.m.

Your registration packet must be complete in order to be admitted.

Please arrive early as seating is limited. This is first come, first served.

Where:

Lamoreaux Justice Center (LJC)
341 The City Drive, 1st Floor, Room C101
Orange, CA, 92868

What to Bring:

- Documents received from Child Support Services or the other party
- Black pen
- Your own interpreter, if necessary

Name: _____

Superior Court case number: _____

Workshop presenters will not give legal advice



REGISTRATION PACKET

HOW TO PREPARE A RESPONSE TO A REQUEST FOR ORDER TO MODIFY CHILD SUPPORT, COMPANION SPOUSAL SUPPORT

CHECKLIST

In order to be admitted to the workshop, you must complete and/or bring the items listed below. Please review your work after completion of the packet, and check off each item below that is completed.

- Initial information about you and the other parent.....page 2
- Information about your children with the other parent.....page 3
- Information about your income, deductions and assets.....page 3
- Information about your monthly expenses.....page 4
- Your written declaration.....pages 5-6

Additional items you must bring to the workshop:

- Proof of income. If you are employed, you must bring your last two months of pay stubs. If you are self-employed, you must bring either a Profit and Loss statement for the past two years, or the Schedule C from your most recent federal income tax return. If you are receiving unemployment benefits, disability, retirement or other income, you must bring a document that shows the amount of income you receive from these sources.

Please note that there are Legal Definitions provided for your convenience at the end of this Registration Packet.

INITIAL INFORMATION ABOUT YOU AND THE OTHER PARENT

Your full name

(First name)

(Middle name)

(Last name)

Other Parent's full name

(First name)

(Middle name)

(Last name)

Your current address: _____

City: _____ State: _____ Zip: _____

A phone number where staff can contact you: (_____) _____

Other Parent's address: _____

City: _____ State: _____ Zip: _____

Have you been involved in other court actions with this person?

Divorce ___No ___Yes (Case # and County _____)

Domestic Violence ___No ___Yes (Case # and County _____)

Juvenile Court ___No ___Yes (Case # and County _____)

Child Support ___No ___Yes (Case # and County _____)

Other ___No ___Yes (Case # and County _____)

INFORMATION ABOUT YOUR CHILDREN WITH THE OTHER PARENT

Please provide the following information for each child with the other parent in this case:

Name: _____ Date of Birth: _____ Age: _____

What percentage of time does the child spend with: You _____% Other Parent _____%

Name: _____ Date of Birth: _____ Age: _____

What percentage of time does the child spend with: You _____% Other Parent _____%

Name: _____ Date of Birth: _____ Age: _____

What percentage of time does the child spend with: You _____% Other Parent _____%

Name: _____ Date of Birth: _____ Age: _____

What percentage of time does the child spend with: You _____% Other Parent _____%

(If you have additional children, attach an 8 1/2 x 11" piece of paper and list the same information as above for each)

INFORMATION ABOUT YOUR INCOME, DEDUCTIONS AND ASSETS

Employment:

(Give information about your current job or, if you are unemployed, your most recent job.)

Employer: _____

Employer's address: _____

Employer's phone number: _____

Date job: started: _____ if unemployed, ended: _____

Hours worked per week: _____

I get paid \$ _____ gross (before taxes) per (check one): ___hour ___week ___month

If you have more than one job, attach an 8 1/2 x 11" piece of paper and list the same information as above for each of your other jobs.

Self Employment:

Type of self-employment: owner/sole proprietor business partner

other: _____

Number of years in this business: _____ Name of business: _____

Type of business: _____

Income after business expenses: Last Month: \$_____ Avg. Monthly: \$_____

(You must provide either a profit and loss statement for the past two years or the Schedule C from your most recent federal income tax return).

Deductions:

Union dues: \$_____ Required retirement payments (not 401k) \$_____

Medical or other health insurance: \$_____ Child support for other children: \$_____

Spousal support for other marriage: \$_____ Partner support by court order: \$_____

Necessary job-related expenses not reimbursed by employer: \$_____

Assets:

Cash, bank or other financial institution accounts: \$_____

Stocks, bonds or other assets that can be easily sold: \$_____

Real Property (fair market value less balance owed): \$_____

Personal Property (e.g., automobile; fair market value less balance owed): \$_____

LEGAL DEFINITIONS

The following general definitions are provided to assist you in your understanding and to aid you in your decision to proceed.

1. Child Custody and Visitation

Child Custody. The rights and responsibilities between parents for their child(ren). A parenting plan must describe the legal custody and physical custody that is in the best interest of the child(ren).

Legal Custody. A parent's right and responsibility to make decisions about a child's health, education and well being. There are two types of legal custody orders: joint legal custody and sole legal custody.

Physical Custody. Where the children live, who takes care of them, and how much time they spend with each parent. There are two types of physical custody arrangements: primary or sole physical custody and joint or shared physical custody.

Joint Custody. A type of court order that gives both parents legal and physical custody of a child.

Joint Legal Custody. A type of court order that allows either or both parents to make important decisions about a child's health, education, and well being.

Joint Physical Custody. A type of court order in which a child spends about the same amount of time living with each parent.

Sole Legal Custody. A type of court order in which one parent has the legal authority to make the major decisions affecting the child, such as decisions regarding: health care, education, and religion. If the parents do not agree on a decision about the child, the parent with sole legal custody has the right to make the final decision. "Sole custody" does not give one parent the right to move away with the child without notice to the other parent unless the court order specifically gives that right.

Primary Physical Custody. A type of court order in which a child lives with one parent more than the other parent.

Custodial Parent. The parent that has primary care, custody and control of the child(ren).

Custody Mediation. A meeting with a trained, neutral third party who helps the parents try to agree on a parenting plan for their child(ren).

Parenting Plan. A detailed custody and visitation agreement that says when the child will be with each parent and how decisions are made. The parenting plan may be developed by the parents, through mediation, with the help of attorneys, or by a judge after a trial or hearing.

Supervised Visitation. Visitation between a parent and a child that happens in the presence of another specified adult. The court may order supervised visitation when there has been domestic violence, child abuse, or a threat to take the child out of state.

2. Child Support

Support Order. A court order for the support of a child, spouse or domestic partner. A support order can include monetary support; health care; payment of debts; or repayment of courts costs and attorney fees, interest, and penalties; and other kinds of support.

Child support. Money paid by a parent to help support a child or children.

Spousal Support. Court-ordered support of a spouse or ex-spouse; sometimes also referred to as “maintenance” or “alimony.”

3. Miscellaneous

Declaration. A sworn, written statement that is used as evidence in court. The statement supports or establishes a fact. The person that makes the declaration (the “declarant”) certifies or declares under penalty of perjury (lying under oath) that the statement is true and correct. The declarant must also state where the declaration was signed or that it was made under the laws of the State of California.

Commissioner. A Commissioner is a person chosen by the court and given the power to hear and make decisions in certain kinds of legal matters.