

## **For Hearings Scheduled in Department C3**

- All Trials and Default Prove Ups in Department C3 are **in-person hearings only.**
- All other hearings, appearances will be conducted by telephonic appearance through CourtCall. Parties must arrange their CourtCall appearances with CourtCall **no later than 3:00 PM the prior business day.**
- To schedule a telephonic appearance via CourtCall, call 1-888-882-6878 or schedule online via their website at <https://courtcall.com/?c=CCHOME>
- Consistent with California Rule of Court 3.670, a party that has received a fee waiver will not be charged the fees for telephone appearance. CourtCall will collect the required fees from all other parties. This action is supported by the Second Statewide Order dated March 30, 2020, Executive Order N-38-20 and the court's Third Amended Administrative Order 2020/06.
- Parties who have not appeared in their case prior to the hearing and seek a fee waiver may submit a fee waiver request to the court prior to the hearing date.
- Filings may be submitted in-person at the Central Justice Center, via electronic filing or by US Mail at 700 Civic Center Drive West, Santa Ana, CA 92701.