

For Hearings Scheduled in Department C3

- Appearances will be conducted by telephonic appearance through CourtCall. Parties must arrange their CourtCall appearances with CourtCall **no later than 3:00 PM the prior business day.**
- To schedule a telephonic appearance via CourtCall, call 1-888-882-6878 or schedule online via their website at <https://courtcall.com/?c=CCHOME>
- Consistent with California Rule of Court 3.670, a party that has received a fee waiver will not be charged the fees for telephone appearance. CourtCall will collect the required fees from all other parties. This action is supported by the Second Statewide Order dated March 30, 2020, Executive Order N-38-20 and the court's Third Amended Administrative Order 2020/06.
- Parties who have not appeared in their case prior to the hearing and seek a fee waiver can submit their fee waiver request to the court in advance of the hearing date as follows:
 - By email to <mailto:CivilSRL@occourts.org>. Party is to provide a phone number for court contact;
 - By drop-box located by the front entrance of the Central Justice Center. Party is to provide a phone number for court contact;
 - In person-by appointment only- appointment can be scheduled through the court's website <https://www.occourts.org/media-relations/CourtCalendarAppointments.html>;
- Self Help assistance is available to the public via telephone at 657-622-8511.