



Superior Court of California County of Orange

Civil Limited, Unlimited and Complex

UPDATE – Thursday, June 24, 2021

As of Monday, June 28, 2021, in-person counter services are available in the Civil Department Monday through Thursday from 8:00 a.m. to 4:00 p.m. and Friday from 8:00 a.m. to 12:00 p.m. Appointments are no longer required.

1. **Filings:** All Civil Limited, Unlimited and Complex filings shall be submitted via eFiling through an approved eFiling Service Provider with the exception of filings by self-represented litigants.

Self-represented litigants may submit filings in person at the Central Justice Center, via electronic filing or by US Mail at 700 Civic Center Drive West, Santa Ana, CA 92701.

2. **Questions:** Specific questions can be submitted via the “Ask a Question” button on the court’s website.
3. **Self Help Services:** Self Help assistance may be available for specific civil filings. The public is encouraged to consult Self Help prior to filing documents. Self Help may be contacted by phone at 657- 622-8511 or by email at SelfHelpCivil@occourts.org.
4. **Appearances:** Unless specifically outlined below or ordered otherwise by the court, hearings Civil Limited, Unlimited, and Complex will continue to be heard via remote appearance.

➤ Judgment Debtor Examinations

All Judgment Debtor Examinations will be scheduled for in-person appearance at the Central Justice Center at 700 Civic Center Drive West, Santa Ana, CA 92701.

➤ Name Change Petitions

Name Change calendars will be scheduled for remote appearance viaZoom. If a party does not have the ability to connect via video, the party is to call 657-622-8513 to request an alternate means to appear.

➤ Remote appearances

Due to limited courtroom space, the court has created virtual civil courtrooms (VCC1 through VCC5) that will be dedicated to remote hearings via telephonic and/or video appearances.

Remote appearance will be conducted as noted below.

For hearings scheduled in Departments C17, C61, C66, and VCC1:

- ❖ Appearances will continue be conducted by video, unless ordered otherwise by the court on a case-by-case basis.
- ❖ If a party does not have the ability to connect via video, the party is to call the courtroom or 657-622-8513 to request an alternate means to appear.
- ❖ Further instructions regarding video appearances are available on the Court’s Civil

COVID- 19 website. Click on the “Remote Hearing Instructions” link posted on the top box of the Civil COVID-19 website page as shown below.

[Remote Hearing Instructions - Civil & Small Claims](#)
[Limited Civil Courtroom Schedule & Requirements](#)
[Department C03 Appearance Instructions](#)

CLICK HERE TO APPEAR FOR C17, C61, C66, D100, VCC1, VCC2, VCC3 AND VCC5 HEARINGS

- ❖ The public may view court proceedings online by clicking the Courtroom Live Streaming link on the court’s website and selecting the department.

For hearings scheduled in Department C3:

- ❖ Appearances will continue to be conducted by telephonic appearance through CourtCall. Parties must arrange their CourtCall appearances with CourtCall no later than 3:00 PM the prior business day.
- ❖ To schedule a telephonic appearance via CourtCall, call 1-888-882-6878 or schedule online via their website at <https://courtcall.com/?c=CCHOME>.
- ❖ Consistent with California Rule of Court 3.670, a party that has received a fee waiver will not be charged the fees for telephone appearance. CourtCall will collect the required fees from all other parties. This action is supported by the Second Statewide Order dated March 30, 2020, Executive Order N-38-20 and the court’s Administrative Order 20/06.
- ❖ Parties who have not appeared in their case prior to the hearing and seek a fee waiver can submit their fee waiver request to the court in advance of the hearing date in-person at the Central Justice Center, via electronic filing or by US Mail at 700 Civic Center Drive West, Santa Ana, CA 92701.
Specific questions can be submitted via the “Ask a Question” button on the court’s website.

Self Help assistance is available to the public via telephone at 657-622-8511 or by email at SelfHelpCivil@occourts.org.
- ❖ The public may listen to remote court hearings at no cost by calling the public access line and entering the access code for the courtroom as noted on page 4. The public will be able to listen but not participate in the proceedings.

For Civil Unlimited and Complex hearings scheduled in all other departments:

- ❖ Unless otherwise ordered by the court, all Unlimited and Complex proceedings will continue be conducted via telephonic appearance through CourtCall with each party/attorney having the option to appear by CourtCall video if the judge, in his/her discretion, permits a video appearance instead of an audio appearance.

Hearings set in courtrooms participating in the online check-in/Zoom pilot program are required to check-in online through the court’s website and appear via Zoom. Click the yellow bar for the appearance page and video instructions.

CLICK HERE TO APPEAR FOR THE ONLINE CHECK-IN/ZOOM PILOT PROGRAM

- ❖ Privately hired court reporters must also participate remotely. It is the responsibility of the party hiring a court reporter to make the necessary arrangements for his/her access to telephonic or video appearances. For example, the court reporter can be present with hiring party to view and report proceedings via video, etc. Per the Court's Privately-Retained Court Reporter policy, Local Form L-0860 (Stipulation and Appointment of Official Reporter Pro Tempore) must be electronically filed with the court at least 5 days prior to the hearing when parties select a court reporter not on the Court-Approved Official Reporters Pro Tempore List.
- ❖ Consistent with California Rule of Court 3.670, a party that has received a fee waiver will not be charged the fees for telephone or video appearance. CourtCall will collect the required fees from all other parties. This action is supported by the Second Statewide Order dated March 30, 2020, Executive Order N-38-20 and the court's Administrative Order 20/06
- ❖ To schedule a telephonic appearance via CourtCall, call 1-888-882-6878 or schedule online via their website at <https://courtcall.com/?c=CCHOME>.
- ❖ The public may listen to remote court hearings at no cost by calling the public access line and entering the access code for the courtroom as noted on page 4. The public will be able to listen but not participate in the proceedings.

5. Civil Unlimited and Complex courtroom specific procedural information

Additional department specific procedural information is posted under the department specific website as follows:

- ❖ Civil Tentative Rulings: <https://www.occourts.org/directory/civil/tentative-rulings>

6. Civil Unlimited Video Court Trials

On July 14, 2020, the Presiding Judge issued an Administrative Order 20/22 authorizing video Civil court trials.

- ❖ Video court trials will continue to be conducted remotely, unless ordered otherwise by the court on a case-by-case basis.
- ❖ Details regarding the video platform can be located on the department's General Policies and Procedures document posted on the court's website under Civil Calendar Information (<https://www.occourts.org/directory/civil/calendar-information/>). Instructions regarding Zoom are available on the Court's Civil COVID-19 website (<https://www.occourts.org/media-relations/civil.html>).
- ❖ Per Administrative Order 20/22, access to the audio and video of court trial proceedings will be provided to the public. Any member of the public wishing to attend a video court trial may do so by contacting the courtroom to obtain access instructions.

**Civil Limited, Unlimited, and
Complex Public Access Call-in
Numbers**

Unless the court orders otherwise, appearances for Civil Limited, Unlimited and Complex will be conducted remotely via CourtCall.

The public may listen to remote court hearings at no cost by calling the public access line and entering the access code and pin number (same number) when prompted for the courtroom as noted below. The public will be able to listen but not participate in the proceedings.

Dept.	Judicial Officer	Public Access Number	Access Code	Pin Number
C3	Judge Cramin	657-231-1414	6513404#	6513404#
C4	As Assigned	657-231-1414	12129800#	12129800#
C11	Judge Gastelum	657-231-1414	12129879#	12129879#
C12	Judge Melzer	657-231-1414	12129880#	12129880#
C13	Judge McCormick	657-231-1414	12129876#	12129876#
C14	Judge Moss	657-231-1414	12129881#	12129881#
C15	Judge Scott	657-231-1414	12129882#	12129882#
C16	Judge Di Cesare	657-231-1414	12129883#	12129883#
C17	Judge Knill	657-231-1414	12129804#	12129804#
C18	Judge Howard	657-231-1414	12129884#	12129884#
C19	Judge Schwarm	657-231-1414	12129885#	12129885#
C20	Judge Margines	657-231-1414	12129886#	12129886#
C21	Judge Servino	657-231-1414	12129887#	12129887#
C22	Judge Salter	657-231-1414	12129888#	12129888#
C23	Judge Hunt	657-231-1414	12129889#	12129889#
C24	Judge George	657-231-1414	12129890#	12129890#
C25	Judge Marks	657-231-1414	12129891#	12129891#
C26	Judge Lewis	657-231-1414	12129892#	12129892#
C31	Judge Lee	657-231-1414	12129893#	12129893#
C32	Judge Gooding	657-231-1414	12129894#	12129894#
C33	Judge Crandall	657-231-1414	12129895#	12129895#
C34	Judge Zeltzer	657-231-1414	12129896#	12129896#
C42	Judge Hoffer	657-231-1414	12129897#	12129897#
C64	Judge Slaughter	657-231-1414	12129810#	12129810#
CX101	Judge Sanders	657-231-1414	12129898#	12129898#
CX102	Judge Wilson	657-231-1414	12129899#	12129899#
CX103	Judge Nakamura	657-231-1414	12129852#	12129852#
CX104	Judge Claster	657-231-1414	12129801#	12129801#
CX105	Judge Sherman	657-231-1414	12129802#	12129802#
N17	Judge Griffin	657-231-1414	12129877#	12129877#