

Declaration submitted by: Name: Street Address: City, State, Zip: Telephone Number:	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF ORANGE Lamoreaux Justice Center – Juvenile Court 341 The City Drive South, Ste. 207 Orange, CA 92868	
NAME OF CHILD: DATE OF BIRTH:	
DECLARATION IN SUPPORT OF REQUEST TO INSPECT AND/OR COPY JUVENILE COURT RECORDS WITHOUT A COURT ORDER (Welfare and Institutions Code § 827)	CASE NUMBER:

CONFIDENTIALITY REQUIREMENTS / WARNING:

No person or entity may copy or inspect confidential psychological, medical or educational information absent an order from the Presiding Judge of the Juvenile Court.

For records you are provided today, all records, reports or information obtained from Juvenile Court shall not be further released or disseminated to persons or agencies not otherwise entitled pursuant to Welf. & Inst. Code §§ 827 or 362.5. Said information shall not be attached to any document without prior approval of the Presiding Judge of the Juvenile Court, unless they are used in connection with adult criminal or juvenile court proceedings to declare a minor a dependent or ward of the court.

Pursuant to the amendment of Labor Code section 432.7, an employer, whether a public agency or private individual or corporation, may not inspect an applicant's juvenile record to utilize as a factor in determining any condition of employment.

DECLARATION REGARDING YOUR ROLE: (Sections 1 and 2 below)

(1) I am or represent one of the following individuals and entities that may inspect, receive, and copy the juvenile case file without an order of the juvenile court pursuant to Welf. & Inst. Code § 827, Welf & Inst. Code § 362.5, Orange County Superior Court Local Rule 903, and Administrative Order 12/003-903 of the Orange County Juvenile Court:

- The district attorney, a city attorney, or a city prosecutor authorized to prosecute criminal or juvenile cases under the law;
- The child or non-minor dependent who is the subject of the proceeding;
- The child's parent(s) or guardian(s) for a child who is less than 17 years and 6 months of age and my parental rights have not been terminated. If the subject is older than 17 years and 6 months of age, I am currently receiving reunification services from the social services agency;
- An attorney for a party, including any trial court or appellate attorney representing a party in the juvenile proceeding or related appellate proceeding;
- A judge, referee, other hearing officer, probation officer, and law enforcement officer who is actively participating in criminal or juvenile proceedings involving the child or non-minor dependent, including the district attorney if the non-minor is also a ward of the Juvenile Court;
- The county counsel, city attorney, or any other attorney representing the petitioning agency in a dependency action;
- A member of a child protective agency as defined in Penal Code §11165.9;
- An assigned Social Worker or Probation Officer charged with review of court records for purpose of making a written recommendation to the court in a social study report pursuant to Welf. & Inst. Code § 241.1 for determination of dual status suitability of a current dependent or ward of the court;

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- A Court Appointed Special Advocate, or CASA Administrative Personnel;
- The California Department of Social Services in order to carry out its duty to oversee and monitor county child welfare agencies, children in foster care or receiving foster-care assistance, and out-of-state placements, or authorized legal staff or special investigators who are peace officers employed by, or who are authorized representatives of the State Department of Social Services, as necessary for the performance of their duties to inspect, license, and investigate community care facilities, to ensure that the standards of care and services provided in those facilities are adequate and appropriate, and to ascertain compliance with the rules and regulation to which the facilities are subject;
- The Juvenile Justice Commission;
- A judge, commissioner or other hearing officer assigned to a family law or probate case involving the minor, or the following person, if actively participating in the family law or probate case: A court-appointed mediator or evaluator conducting a court-connected child custody evaluation, investigation or assessment pursuant to Family Code § 3111 or 3118, and counsel appointed for the minor in the family law case pursuant to Family Code § 3150. **Counsel for the minor on related matters is required to provide a copy of the court order appointing him/her as minor's counsel.**
- An Indian child's tribe, if the tribe has intervened in the child's case;
- An individual other than a person described in Welfare and Institutions Code, section 827, subparagraphs (A) to (P) who files a notice of appeal or petition for writ challenging a juvenile court order, or who is a respondent in that appeal or real party in interest in that writ proceeding who was previously granted access by the juvenile court pursuant to subparagraph (Q) of paragraph (1).

NOTE: A Request for Release of Juvenile Case File (JV-570) **must** be submitted to the Presiding Judge of the Juvenile Court for review if copies of sealed records are being requested under number one (1) above.

(2) I understand I am not authorized to receive copies of Juvenile Court record without a prior court order. I am or represent one of the following individuals and entities that may inspect Juvenile Court records.

- A member of the child's multidisciplinary teams, person or agency providing treatment or supervision of the child;
- A court-appointed investigator who is actively participating in a guardianship case involving a child pursuant to Section 7663, 7851, or 9001 of the Family Code or Part 2 (commencing with Section 1500) of Division 4 of the Probate Code, and acting within the scope of his/her duties in that case;
- A local child support agency for the purposes of establishing paternity and establishing and enforcing child support orders;
- A child welfare agency of a county responsible for the supervision and placement of a minor or nonminor dependent for the purpose of determining an appropriate placement or service that has been ordered for the minor or nonminor dependent by the court;

NOTE: A Request for Release of Juvenile Case File (JV-570) **must** be filed if copies of records are requested under number two (2) above. Authorization may be ordered only by the Presiding Judge of the Juvenile Court.

(3) I have read and agree to the following terms for inspection:

- The inspector shall not disclose or disseminate any information contained in the records to any person, unless otherwise ordered by the court.
- The inspector may receive the documents in an electronic format for inspection on site at Juvenile Court.
- The inspector shall not alter, delete, transmit, copy, or photograph, by any means, anything contained in the case file (the inspector may take notes regarding the contents of the documents).
- If these, or any other document(s) placed in a confidential or sealed envelope is provided, said envelope shall NOT be opened or viewed by the inspector.
- The inspector acknowledges that the Court may monitor his or her inspection of the records for compliance with the court's order.

RECORD LOCATION:

(4) The records I am requesting are held by:

- Juvenile Court Records Custodian Juvenile Probation Department Social Services Agency
- Court Reporter Transcript reported by: (Name) _____, Dept. _____, for
Date(s): _____ Other: _____

NOTE: Requesting Party to pay for transcript.

(5) ATTORNEY/AGENCY INFORMATION

State Bar # _____, Client (minor, parents, etc.) _____ Court _____

Client's relationship to subject of juvenile records: _____

(6) I am aware of the above warning regarding dissemination of juvenile records. I understand and will abide with the terms set for forth inspection of the juvenile records provided.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct

Date: _____

Type or print your name

Signature



Superior Court of California County of Orange

Juvenile Court Copy Work Request

MUST HAVE WIC §827 DECLARATION ATTACHED
(APPROXIMATE PROCESSING TIME: 2 WEEKS)

Mark the box to have copies certified

Copies Certified (\$40 certification fee per page OR per set of copies)
**Government agencies exempt in accordance with Government Code §70627 & 70633)

Please specify below documents to be copied:
(i.e. type of document such as minute order and file date of document or hearing date)

Note: To prevent any delay in processing, you must be as specific as possible. If there are no specific dates indicated, you will receive only the most recent of document type requested.

1.	2.
3.	4.
5.	6.

Comments/Work Requested:

FOR OFFICE USE ONLY		
PRIORITY LEVEL <input type="checkbox"/> RUSH <input type="checkbox"/> UPCOMING HEARING: _____	DELIVERY: <input type="checkbox"/> MAIL <input type="checkbox"/> PICK-UP <input type="checkbox"/> PAID CERTIFICATION FEE (\$40)	IRVINE REQUEST: Requested On: _____ Barcode #: _____
TOTAL PAGES COPIED: _____	PROCESSED BY: _____	COMPLETED ON: _____