



The Mission of the Superior Court of California, County of Orange is to:  
*Serve the public by administering justice and resolving disputes under the law, thereby protecting the rights and liberties guaranteed by the constitutions of California and the United States.*

## How Do I Electronically File for a Domestic Violence Temporary Restraining Order? Attorney

### Overview

Efiling, or electronic filing, uses a provider that interfaces with the court. The court provider is Odyssey eFileCA. You can eFile 24 hours a day, seven days a week, 365 days a year. The deadline for filing an ex parte for the same day is **3:00 PM**. You must give the other party **4-hour** notice that you are seeking the ex parte. This notice may be waived if the judge finds good cause. Ex partes received after 3:00 PM will be processed the following court day. You will need to give notice for the following day if filing after 3:00 PM. **Opposing counsel/party should be notified that opposition needs to be submitted prior to the 3:00 PM deadline.**

The court **does not** accept emailed ex parte documents in lieu of eFiled documents.

### Where do I Electronically File?

#### Odyssey File & Serve:

It is available at <https://california.tylerhost.net/>. You may choose to use eFileCA or an EFSP provider. Be sure to use a waiver account to submit your DV filings to avoid a service fee. Click on Register Now. There is no registration fee.

#### Required Forms for Domestic Violence Electronic Processing:

Form Number	Form Title
DV-100	Request for Domestic Violence Restraining Order
CLETS-001	Confidential CLETS Information
L-1120	Family Law Notice Re: Related Case
L-1124	Declaration Re: Notice of ex parte application (Family Law). Guide & File will use another approved form.
DV-109	Notice of Court Hearing (Complete items 1 & 2 only).
DV-110	Temporary Restraining Order (Complete items 1, 2, & 3 only).
<b>Optional</b>	
FL-150 (Required if requesting spousal support)	Income & Expense Declaration
DV-900	Order Transferring Wireless Phone Account

**In addition to the forms above, if there are children, these attachments/forms are required:**

<b>These forms are mandatory if there are children:</b>	
DV-105	Request for Child Custody & Visitation Orders (Attach this to the DV-100)

<b>Mandatory forms if there are children continued</b>	
DV-140	Child Custody & Visitation Order (Attach this to the DV-110)
<b>These are optional forms:</b>	
DV-108	Request for Order: No Travel with Children (Attach this to the DV-100)
DV-145	Order: No Travel with Children (Attach this to DV-110)
FL-150	Income & Expense Declaration (Required if requesting child/spousal support)
FL-342	Child Support Information & Order Attachment (Attach this to the DV-110)
DV-150	Supervised Visitation & Exchange Order (Attach this to the DV-110)

### Instructions to Submit and Electronically File

- Enter as a New Case or enter the existing case number and select **Orange Domestic Violence**.
- Submit your documents as a single PDF with the **DV100** as the first page.
- The Filing Code will be **Ex Parte -DV**. **DO NOT use a different Filing Code as this will cause the forms to go into the incorrect queue.**
- Please note that missing documents may result in rejection of your filing.
- Your document(s) will indicate "Rejected" with a comment that they were manually processed (printed and routed to the appropriate courtroom) for judicial review.
  - A **valid email address** must be included on your documents so the court can let you know the results of the ex parte and send images of your filed documents. This notification usually takes place before 5:15 PM the same day.
  - Certified documents will be mailed to the address you provide.
    - Be sure the email address you are using is accessible to multiple members of your office/firm.
- If your order is granted, the court will mail you certified copies of the protection orders to the address provided.

**For questions or additional information, please contact:**

**eFiling Support:** [eFiling@occourts.org](mailto:eFiling@occourts.org)

**Family Law Support:** (657) 622-8457 or (657) 622-8350