

PETITION TO TERMINATE SEX OFFENDER REGISTRATION

SELF-HELP FORM PACKET



SHC-CRIM-14 (Rev. 07/01/2022)

Self-Help Services can review your completed forms before you file them with the Court. To request review of your completed forms:

1. Complete the attached forms in black ink.
2. Scan your completed forms and save as a single PDF file.
3. Go to www.occourts.org/self-help (click the blue button labeled *Click Here to Contact Self-Help Services*), attach the PDF, and complete the online request form. Make sure to select CRIMINAL/TRAFFIC as the case type on the form.

Petition to Terminate Sex Offender Registration (PC 290.5)

Generally, petitions to terminate sex offender registration can be submitted to the court on or after your birthday following the expiration of the mandated minimum registration period (10 years or 20 years, depending on Tier level). Your tier level is determined by the Department of Justice based on your conviction, risk assessment scores and other factors.

To be eligible:

1. You cannot be the subject of pending criminal charges;
2. You cannot be in custody; *and*
3. You are not on parole, probation, post-conviction supervised release, or any other form of supervised release.

INSTRUCTIONS:

1. Get a copy of the proof of current sex offender registration from the law enforcement agency with which you are currently registered.
2. Complete and file the [Petition to Terminate Sex Offender Registration \(CR-415\)](#) and attach a copy of the proof of sex offender registration.
3. The petition and attached copy of current registration must be served on the applicable law enforcement agency (LEA) *and* the prosecutor (District Attorney or City Attorney). If you were convicted in a different county, then the LEA and prosecutor in that county must also be served.
4. Complete and file the [Proof of Service CR-416](#) once the documents are served.
5. Law enforcement will have 60 days to file a report with the court and prosecutor.
6. Upon receiving a copy of law enforcement's report, the prosecuting agency will then have 60 days to file a response to the Petition.
7. The court will schedule a status conference hearing upon receipt of your proof of service and another status conference hearing upon receiving law enforcement agency's report.
8. The court will set a hearing if an opposition by the prosecuting agency is received. Otherwise, you will be provided with an [Order on Petition to Terminate Sex Offender Registration CR – 418](#), if your request is:
 - a. Granted;
 - b. Denied with reason and minimum time frame to re-apply; or
 - c. Summarily denied due to improper service or non-eligibility.

1 General Information

- Do not file this information sheet with your petition.
- You must continue to register as a sex offender until a court grants your request to terminate the registration requirement.
- You may be required to register as a sex offender in another jurisdiction even if your requirement to register in California is terminated.
- Do not file evidence that shows proof of rehabilitation unless requested by the court after the petition is filed.
- This petition and proof of current registration must be filed on or after your next birthday after July 1, 2021, following the expiration of your mandated minimum registration period.
- This information sheet is for registration based on convictions in adult criminal court. It does not address registration based on juvenile adjudications.
- Proof of current registration is available at the registering law enforcement agency.
- It is very important that you provide a reliable mailing address in your petition so that the district attorney and court can reach you. Contact the court immediately if your mailing address changes.

2 Am I eligible for relief under Penal Code section 290.5?

You *may be* eligible to petition for relief under Penal Code section 290.5 if:

- You are required to register as a sex offender under Penal Code section 290 et seq.; *and*
- Your tier assignment has been determined by the Department of Justice; *and*
 - You have been assessed as being within Tier 1 or Tier 2; *or*
 - You have been assessed as being within Tier 3 based solely on your assessed level of relative risk.
- You have registered for the minimum time period for your assigned tier.

3 Which tier am I? How is my tier determined?

- Your tier is based on your conviction, risk assessment scores, and other factors. The Department of Justice will determine tier placement for all current registrants and will notify the law enforcement agency where you register. Registrants may request a tier notification letter from the registering law enforcement agency after January 1, 2021.
- Upon being convicted of a registrable offense, your minimum required registration period begins on the date you were released from incarceration, placement, or commitment, or released on probation or other supervision.
- Any misdemeanor conviction for failure to register extends the minimum time period by one year, without regard to the actual time served in custody for the conviction. Any felony conviction for failure to register extends the minimum time period by three years, without regard to the actual time served in custody for the conviction.
- If the minimum registration period has not been tolled or extended, you are eligible for relief after you have registered for the following time periods:

If you are...	You must have registered for at least...
Tier 1 (Adult)	10 years
Tier 2 (Adult)	20 years
Tier 2 (10-Year Registration Exception)	10 years
Tier 3 (Based on Risk Level)	20 years

4 Are there any other requirements besides registering for my tier's minimum time period?

If you are assessed as Tier 1 or Tier 2, you are *only* eligible to petition for relief upon reaching the end of the minimum registration period, and *only* if *all of* the following are true:

- You are not the subject of pending criminal charges that could extend the time to complete the registration requirements of the tier or change the tier status;
- You are not in custody; *and*



- You are not on parole, probation, postconviction supervised release, or any other form of supervised release.

Please see ⑤ for more information about the Tier 2 10-year registration exception.

If you are assessed as coming within Tier 3 solely based on your assessed relative risk level, you are *only* eligible to petition for relief at the end of the minimum period of registration if all of the above factors *and* all of the following are true:

- You were not convicted of a new offense requiring sex offender registration since your release from custody following your conviction for the offense originally giving rise to your duty to register;
- You were not convicted of a new offense listed in Penal Code section 667.5(c) (“violent felony”) since your release from custody following your conviction for the offense originally giving rise to your duty to register; and
- You are not required to register for a conviction pursuant to Penal Code section 288 or for an offense listed in Penal Code section 1192.7(c) (“serious felony”).

⑤ **If I have been designated as being in Tier 2 (Adult), how do I know if I qualify for the Tier 2 10-year registration exception?**

For adult registrants, a small number of Tier 2 offenses qualify for a 10-year registration period, instead of 20 years. Your designation letter or proof of current registration will not tell you whether you qualify. You may qualify if you have registered for 10 years and all of the following apply:

- The offense involved only one victim, between the ages of 14 and 17;
- You were under 21 years of age at the time of the offense;
- The offense is not listed in Penal Code section 667.5(c), violent felonies, with the exception of Penal Code section 288(a), lewd or lascivious act, or in Penal Code section 236.1, false imprisonment and human trafficking;

- You were not convicted of a new offense requiring sex offender registration since your release from custody following your conviction for the offense originally giving rise to your duty to register; and
- You were not convicted of a new offense described in Penal Code section 667.5(c) since your release from custody upon conviction for the offense originally giving rise to your duty to register.

⑥ **At the end of my minimum period of registration, where and how do I file my petition and proof of current registration with the court?**

- On or after your next birthday after July 1, 2021, you may file your petition and proof of current registration as a sex offender, which you can get from the registering law enforcement agency, in the superior court in the county where you register. If you register with more than one law enforcement agency (for example, campus registration or additional residence address), you must file the petition and proof of current registration in the county of your primary residence.
- Make a copy of the completed petition and proof of current registration for each law enforcement agency and district attorney’s office you (or someone on your behalf) must serve.
- Contact the court clerk or check the court’s website to see if any local rules exist regarding filing and/or service of the petition and proof of current registration and ask how you can receive proof of filing.
- File the petition and proof of current registration by:
 - Taking them to the court clerk in person;
 - Mailing them to the court; or
 - Depending on the court’s local rules and practices, filing them electronically.

⑦ **Who else gets a copy of the petition and proof of current registration, and how?**

After the petition and proof of current registration are filed with the court, you or someone on your behalf must deliver a copy of the petition and the proof of current registration to:



- The law enforcement agency with which you currently register; and
- The district attorney in the county in which you currently register.

If you were convicted of a registrable offense in a different county than where you currently reside and/or register in, the petition and proof of current registration must also be delivered to the law enforcement agency and the district attorney of the county of conviction of the registrable offense.

Example: If you were convicted of a registrable offense in Los Angeles County but register in Orange County, you or someone on your behalf must serve the law enforcement agency and the district attorney's office in both counties.

Contact every agency that must be served to check if there is a specific person or mailing address that should receive the petition and proof of current registration. If the agencies do not get a copy, they will not be able to provide the information the court needs to consider your request, and the court may deny the request or delay its decision until it receives this information.

There are three main ways to serve the petition and proof of current registration (use *Proof of Service* (form CR-416) to guide you on the information you need to report back to the court about how and when the petition was served):

- **Personal service:** You may serve the petition and proof of current registration or ask someone else to do it. Go in person to hand-deliver the petition and proof of current registration to a representative of the law enforcement agency and district attorney's office during business hours. This is the most reliable form of service.
- **Service by mail:** Place copies of the petition and proof of current registration in a stamped, sealed envelope addressed to the law enforcement agency and district attorney's office. Put first-class postage on the envelope and mail it by depositing the envelope with the U.S. Postal Service or at an office or business mail drop

where the mail is picked up every day and deposited with the U.S. Postal Service. Alternatively, you may mail the documents by certified mail with a return receipt requested.

- **Electronic service:** Contact the law enforcement agency and district attorney's office to check if they accept electronic service and, if so, how to confirm receipt of service. The court may require proof of consent and proof of electronic service. You can use *Consent to Electronic Service and Notice of Electronic Service Address* (form EFS-005-CV) and *Proof of Electronic Service* (form EFS-050), available at www.courts.ca.gov/forms.

Your petition may be denied if all law enforcement agencies and district attorney's offices required to be served are not served.

When service is complete, you or someone who served the documents on your behalf must fill out *Proof of Service* (form CR-416) and file it with the court.

8 Time frame for court's decision

The court will not make a decision until it hears from the law enforcement agency and the district attorney. This may take four months or longer.

- The law enforcement agency has 60 days from receipt of the petition to report on your eligibility to the court and district attorney. The law enforcement agency may request more time if it discovers a conviction not previously considered by the Department of Justice.
- The district attorney may request a hearing within 60 days after receiving the eligibility report from law enforcement.

Once you file your petition and proof of current registration and the court gives you a case number, you can see whether the court has received and filed any responses from the law enforcement agency and the district attorney's office by (1) looking up the case online (if the court offers remote electronic access), or (2) going in person to the court to review the case docket at a public access kiosk or on a paper file.



The court may grant your request, deny your request, or set the request for a hearing if one is requested by the district attorney.

9 Hearing

The district attorney in the county where the petition is filed may request a hearing if the district attorney does not believe you have registered for the minimum time period required or if it believes that you should continue registering for community safety. A community safety hearing is required in order for the court to grant a Tier 2 10-year exception or Tier 3 risk-level petition. If the court must decide at the hearing whether you should continue to register for community safety, the court will make its decision by reviewing the facts of your case, your conduct before and after the conviction, and your current risk or sexual or violent re-offense, among other factors.

If the district attorney does not request a hearing, the court must grant the petition for termination if (1) you provided proof of current registration, (2) the registering law enforcement agency reported that you met the requirements for termination, (3) there are no pending charges against you that could extend the time to complete the registration requirements of the tier or change your tier status, and (4) you are not in custody or on parole, probation, or supervised release.

10 Subsequent petition

If the court denies your request, it will let you know how much time must pass before you can make the request again. This depends in part on your tier.

- Tier 1 and 2 (Adult): At least one year from date of denial, but not to exceed five years, based on facts presented at the hearing.
- Tier 2 (10-year registration exception): At least one year from date of denial.
- Tier 3 (based on risk level): At least three years from date of denial.

4 Pending Charges

To my knowledge, there are no pending charges against petitioner that could extend the time to complete the registration requirements of petitioner's tier or change petitioner's tier status.

5 Custody Status

Petitioner is not in custody (*in jail or prison*).

6 Supervision Status

Petitioner is not on parole, probation, postconviction supervised release, or any other form of supervised release.

7 Tier Designation and Eligibility

Petitioner was designated by the Department of Justice in the following tier and has registered for the following number of years:

a. Tier 1 (Adult)

(1) Petitioner has registered for at least 10 years.

b. Tier 2 (Adult)

(1) Petitioner has registered for at least 20 years; **or**

(2) Petitioner has registered for at least 10 years and all of the following apply:

(a) Petitioner has not been convicted of a new offense requiring sex offender registration since petitioner was released from custody on the offense requiring sex offender registration;

(b) Petitioner has not been convicted of a new offense listed in Penal Code section 667.5(c) (violent felonies) since petitioner was released from custody on the offense requiring sex offender registration; and

(c) The offense for which petitioner is required to register as a sex offender in California

(1) involved no more than one victim 14 through 17 years of age, (2) occurred when petitioner was under 21 years of age, (3) is not one listed in Penal Code section 667.5(c) (except Penal Code section 288(a)), and (4) is not one listed in Penal Code section 236.1.

c. Tier 3 (*All of the following apply.*)

(1) Petitioner's designation is based only on a risk-level assessment;

(2) Petitioner has registered for at least 20 years;

(3) Petitioner has not been convicted of a new offense requiring sex offender registration since petitioner was released from custody on the offense requiring sex offender registration;

(4) Petitioner has not been convicted of a new offense listed in Penal Code section 667.5(c) (violent felonies) since petitioner was released from custody on the offense requiring sex offender registration; and

(5) Petitioner is not required to register for a conviction pursuant to Penal Code section 288 or an offense listed in Penal Code section 1192.7(c) (serious felonies).

8 Previous Petition

a. Petitioner (*check one*) has has not previously filed a Penal Code section 290.5 petition in California for termination of a sex offender registration requirement that was denied by the court.

b. The previous petition was denied in (*case number*): _____, in the Superior Court of California, County of _____, on (*date*): _____

c. The court set ____ (years) ____ (months) as the time period after which petitioner may request termination again.



9 Registration Period

- Petitioner believes that they have met the requirements to register for the time period required by petitioner's tier designation as determined by the Department of Justice.

I declare that the information provided is true and correct, except as to matters that are stated on my information and belief, and as to those matters, I believe them to be true.

Date: _____

Printed name of petitioner or attorney

 _____
Signature of petitioner or attorney

Clerk stamps date here when form is filed.

Instructions

- This form is for providing proof that a copy of a filed *Petition to Terminate Sex Offender Registration* ([form CR-415](#)) and proof of current registration was served (delivered) to the required law enforcement agencies and district attorney’s offices. Read *Information on Filing a Petition to Terminate Sex Offender Registration* ([form CR-415-INFO](#)) for more information.
- The person who serves (delivers) a document or form in this case and who fills out this form must be at least 18 years old.
- This form is for proof of service by mail or personal delivery. For proof of electronic service, read and follow rule 2.251 of the California Rules of Court, and use *Proof of Electronic Service* ([form POS-050/EFS-050](#)).
- File a completed form with the court. Keep a copy of this form for your records.

Fill in court name and street address:

Superior Court of California, County of Orange

Fill in case number:

Case Number:

- ① At the time I served the *Petition to Terminate Sex Offender Registration* (form CR-415) and proof of current registration, I was at least 18 years old.
- ② My name is: _____
My mailing address is: _____

Street City State Zip

- ③ I served copies of the *Petition to Terminate Sex Offender Registration* and proof of current registration filed (*check one*):
- for myself on behalf of (*name of petitioner*): _____

- ④ I mailed or personally delivered a filed-stamped copy of *Petition to Terminate Sex Offender Registration* (form CR-415) and proof of current registration to the agencies listed below:

a. Registering law enforcement agency

Name of agency: _____
Address: _____
Street City State Zip

Date of service: _____

Method of service (*check one*):

- Mailed the documents to the agency at the address above in a sealed envelope from (*city, state*): _____ by depositing the envelope with the U.S. Postal Service
- Delivered in person to (*name*): _____ at (*time*): _____ at the address above.

b. District attorney (county of registration):

County of: _____
Address: _____
Street City State Zip

Date of service: _____

Method of service (*check one*):

- Mailed the documents to the district attorney’s office at the address above in a sealed envelope from (*city, state*): _____ by depositing the envelope with the U.S. Postal Service or
- Delivered in person to (*name*): _____ at (*time*): _____ at the address above.



c. **Law enforcement agency (county of conviction, if different than county of registration)**

Name of agency: _____

Address: _____
Street City State Zip

Date of service: _____

Method of service (*check one*):

Mailed the documents to the agency at the address above in a sealed envelope from
(*city, state*): _____ by depositing the envelope with the U.S. Postal Service

Delivered in person to (*name*): _____ at (*time*): _____
at the address above.

d. **District attorney (county of conviction, if different than county of registration)**

County of: _____

Address: _____
Street City State Zip

Date of service: _____

Method of service (*check one*):

Mailed the documents to the district attorney's office at the address above in a sealed envelope from
(*city, state*): _____ by depositing the envelope with the U.S. Postal Service

Delivered in person to (*name*): _____ at (*time*): _____
at the address above.

Check here if you served copies of the petition and proof of current registration to additional law enforcement agencies and district attorney's offices. Attach a separate page listing the names, addresses, date of service, and method of service of each additional copy you served. Write "CR-416, Item 4" on the top of the page.

5 I declare under penalty of perjury under California state law that the information above is true and correct.

Date: _____

Type or print server's name



Server signs here after serving

4 After hearing, the court **DENIES** the petition to terminate the adult sex offender registration requirement because the court finds that (*check all that apply*):

a. Petitioner has not met the requirements of Penal Code section 290(e).

b. Community safety would be significantly enhanced by the petitioner’s continued registration. The court’s findings are (*select one*): stated orally on the record set forth below:

(1) **For Tier 1 and Tier 2 denials:** Petitioner may not file another petition for termination for _____ years (*must be between 1 to 5 years*) from the date of denial, for the following reasons:

(2) **For Tier 2 denials (10-year registration exception):** Petitioner may not file another petition for termination for _____ year(s) (*must be at least 1 year*) from the date of denial.

(3) **For Tier 3 denials (based on risk level):** Petitioner may not file another petition for termination for _____ years (*must be at least 3 years*) from the date of denial.

Date: _____

Signature of Judicial Officer

To the court: Notify the Department of Justice, California Sex Offender Registry, when a petition for termination from the registry is granted, denied, or summarily denied. If the petition is denied after hearing, the court must also state the time period after which the person can file a new petition for termination. The court may notify the department through electronic reporting or by mail (California Sex Offender Registry, P.O. Box 903387, Sacramento, CA 94203-3780).

This is a Court Order.