



Superior Court of California County of Orange

Self-Help Center

Services Now Available

- Workshops
- Form Packets with Instructions
- Public Computers with Form Completion Software
- Document Review (prior to filing)
- Referral for Low Cost Legal Services
- Procedural Assistance

Locations:

(First Floor in each building)

- Lamoreaux Justice Center
341 The City Drive,
Orange
- Central Justice Center
700 Civic Center Drive
West, Santa Ana
- West Justice Center
8141 13th Street,
Westminster

Overview

The Self-Help Centers are open during regular court hours from 8:00 a.m. until 5:00 p.m. These centers provide free procedural assistance to people who do not have attorneys and are representing themselves. Services are limited to neutral procedural assistance. **No legal advice is provided**, no attorney/client relationship is created and there are no private consultations. Bring **your case number, a BLACK pen, paper, copies of court documents and any evidence you want to present to the court.**

Self-Help Center Workshops:

Individual workshops are offered on a “first-come, first-served” basis. For The Divorce workshop series, you must complete the “Disso I” workshop and you will then be given appointments for workshops II and III. Most classes have homework packets or other requirements that must be complete before you may sign up for the class. Please visit the Self Help Center offering the workshop to determine what documents are necessary before you arrive for class. There are no workshops on court holidays. Classes are for self-represented litigants only.

FAMILY LAW

Divorce Workshops at Lamoreaux Justice Center – 3 WORKSHOP SERIES

- I. How to Start a Dissolution (Divorce), Legal Separation or Nullity of Marriage (“Disso 1”)
 - English: Mondays from 1:00 p.m. until 5:00 p.m. (Must check in before 12:30 p.m. at the Self-Help Center)
 - Español: Mondays from 8:00 a.m. until 12:00 p.m. (Must check in before 7:45 a.m. at the Self-Help Center)
- II. Preparing your Preliminary Disclosures and Requesting a Hearing (“Disso 2”)
 - English: Tuesdays from 1:00 p.m. until 5:00 p.m. as indicated in your “Disso 1” Class homework.
 - Español: Tuesdays from 8:00 a.m. until 12:00 p.m. as indicated in your “Disso 1” Class homework.
 - You are scheduled a specific date during your Disso 1 class. You have a guaranteed spot on that day. If you cannot make your appointment date, you will be permitted to enter on a “standby” basis only.
- III. Preparing your Judgment (“Disso 3”)
 - English y Español: Any Friday that the court is open before your hearing

NOTE: You must attend “Disso I” in order to qualify to attend the second (“Disso II”) and third (“Disso III”) workshops. Workshops start on time, late registrations will not be permitted.

The Office of the Family Law Facilitator can provide assistance at the following locations:

- Lamoreaux Justice Center
7th Floor in Room C-705
341 The City Drive,
Orange
- Central Justice Center
1st Floor Self-Help Center
700 Civic Center Drive
West, Santa Ana

Other Legal Resources:

- **Orange County Public Law Library**
515 N. Flower, Santa Ana,
CA 92703
(714) 834-3397
www.oc.ca.gov/
- **Legal Aid Society of Orange County**
2101 N. Tustin Avenue,
Santa Ana, CA 92705
(800) 834-5001 or (714)
571-5200
www.legalaid.com
- **Orange County Bar Association**
(949) 440-6700
www.ocbar.org
- **OCBA Lawyer Referral Service**
(949) 440-6747
- **Domestic Violence Assistance Program**
Lamoreaux Justice Center
6th Floor
341 The City Drive,
Orange, CA 92868
(714) 935-7956
- **Asian Pacific American Legal Center**
(213) 977-7500
www.apalac.org

How to Respond to a Divorce Workshop at the Lamoreaux Justice Center

- English: The second and fourth Tuesday of every month at 1:00 p.m. (Must check-in at 12:45 p.m. in the Self-Help Center at Lamoreaux Justice Center.)
- Español: The second and fourth Thursday of every month at 8:00 a.m. (Must check in at 7:45 a.m. at the Self-Help Center at Lamoreaux Justice Center.)

How to File a Petition to Establish a Parental Relationship (commonly known as a “Paternity Action”) at the Lamoreaux Justice Center

- English: Wednesdays at 1:00 p.m. (Must check in at 12:30 p.m. at the Self-Help Center, Lamoreaux Justice Center)
- Español: Wednesdays at 8:00 a.m. (Must check in at 7:45 a.m. at the Self-Help Center, Lamoreaux Justice Center)

Child Support, Spousal Support & Health Insurance Assistance in OPEN Cases

- The Office of the Family Law Facilitator specializes in Department of Child Support cases and provides assistance in English y en Español.
- Services are provided on a “walk-in” basis.
- Bring your case information, copies of your court documents and proof of income (last 2 paystubs, last 2 years of taxes, or other proof)
- The Office of the Family Law Facilitator can provide assistance at either the Lamoreaux Justice Center on the 7th floor in Room C-705 or at the Central Justice Center, 1st floor Self-Help Center
- Check in from 7:30 a.m. until 11:00 a.m., and 1:00 p.m. until 3:30 p.m.

GUARDIANSHIPS

How to File for a Guardianship at the Lamoreaux Justice Center

- This workshop is staffed by the Orange County Bar Association, the Public Law Center and the efforts of volunteer lawyers and law students.
- Classes are on Mondays from 12:30 p.m. until 4:45 p.m. in the 7th Floor Educational Workshop Center at the Lamoreaux Justice Center: 341 The City Drive, Orange CA 92868.
- Please bring your own interpreter, if needed.

CONSERVATORSHIPS

How to File for a Limited Conservatorship of a Developmentally Disabled Adult at the Lamoreaux Justice Center

- This workshop is staffed by the Orange County Bar Association, the Legal Aid Society, and the efforts of volunteer lawyers and law students.
- This class is for individuals who are filing – or have already filed – a conservatorship petition for an adult or soon-to-be adult with developmental disabilities.
- Please see the flyer available in the Self-Help Centers or at the Probate Filing Windows at Lamoreaux Justice Center to determine whether this class is appropriate for your needs.
- Classes are on the first Monday from 09:00 until 11:00 p.m. in the 7th Floor Educational Workshop Center at the Lamoreaux Justice Center: 341 The City Drive, Orange CA 92868.
- There will be no workshop for the month if the workshop would fall on a Monday holiday.
- Please bring your own interpreter, if needed.

Expungment Workshops are held at the following locations, days, and times:

- **Orange County Public Law Library**
Conference Room "B" on the fifth floor.
515 North Flower, Santa Ana
Second and fourth Tuesdays of each month from 2:00 p.m. until 4:00 p.m.
- **West Justice Center**
Jury Assembly Room, First Floor
8141 13th Street,
Westminster CA, 92683
Third Friday of each month from 2:00 p.m. until 4:00 p.m.
- **Harbor Justice Center – Newport Beach**
Jury Assembly Room, 2nd Floor
4601 Jamboree Rd.,
Newport Beach, CA 92660
Second Friday of each month, from 1:00 p.m. until 3:00 p.m.

LANDLORD/TENANT ASSISTANCE

How to Answer an Unlawful Detainer (Eviction) at the Orange County Public Law Library

- Every Thursday from 9:00 a.m. until 12:00 p.m.
- Check in is at 8:50 a.m. at the Orange County Public Law Library, located at 515 N. Flower, Santa Ana, CA, in Conference Room "B" on the Fifth Floor.
- Please be sure to bring the following: Copies of your *Summons* and *Complaint* and one envelope and one stamp for each named defendant in the case.
- Please bring your own interpreter, if needed.

CRIMINAL

How to Clean Up Your Criminal Record (Expungments)

- If you were convicted of certain infractions, misdemeanors or felonies in California that resulted in jail time, probation, and/or fines (NOT PRISON TIME), you may be eligible to clean up your criminal record.
- If you were convicted in Orange County and successfully completed all the terms of your sentence, you will receive instructions on completing the local Orange County Superior Court *Petition* form.
- Only the first 10 people will be admitted to the workshop.
- Please bring to the workshop: Your California criminal record(s) from the court(s) in which you were convicted **OR** your California Department of Justice Rap Sheet.
 - If you need more information regarding this workshop or instructions to obtain your criminal records or Rap Sheet, please visit the Self-Help Center at the Central Justice Center.
- Please bring your own interpreter, if needed.
- Please see the flyer available at all Orange County Self-Help Centers for more information.
- Services are offered at the following locations:
 - **Central Justice Center:**
 - Second and fourth Tuesdays of each month from 2:00 p.m. until 4:00 p.m.
 - Check-in and class are both at the in Conference Room "B" on the Fifth Floor of the Orange County Public Law Library, located at 515 N. Flower, Santa Ana
 - **West Justice Center:**
 - Third Friday of each month from 2:00 p.m. until 4:00 p.m.
 - Check-in and class are both in the Jury Assembly Room, First Floor, at the West Justice Center: 8141 13th Street, Westminster CA, 92683
 - **Harbor Justice Center – Newport Beach:**
 - Second Friday of each month, from 1:00 p.m. until 3:00 p.m.
 - Check-in and class are both in the Jury Assembly Room, 2nd Floor, at Harbor Justice Center – Newport Beach: 4601 Jamboree Rd., Newport Beach, CA 92660