



Superior Court of California County of Orange

Appearance Procedure and Information Civil Unlimited and Complex

UPDATE – Friday, September 17, 2024

In-person services are available in the Civil Clerk's Office Monday through Friday from 8:00 a.m. to 4:00 p.m.

1. **Filings:** All Civil Unlimited and Complex filings shall be submitted via eFiling through an approved eFiling Service Provider with the exception of filings by self-represented litigants.
2. **Questions:** Specific questions can be submitted via the "Ask a Question" button on the court's website.

3. **Appearance Process:**

The Court will offer remote appearances for all law and motion, case management conferences, status conferences, ex partes, and other non-evidentiary proceedings in civil unlimited and civil complex cases.

- Unless ordered otherwise by the court, remote appearances for Civil Unlimited and Complex will be conducted via Zoom through the court's online check-in process available through the court's website at <https://www.occourts.org/divisions/civil/civil-appearance-procedure-and-information>. Click on the blue bar as displayed below to access the list of courtroom links.

[Click here to appear/check-in for Civil Small Claims/Limited/Unlimited/Complex remote proceedings](#)



If you encounter any technical issues while checking-in through the remote appearance portal, please clear your browsing data. For further instructions on how to do so, please click [here](#).

Trials and evidentiary hearings will be conducted in person. A party may file a motion for a remote evidentiary hearing or trial. A party may file an opposition to a court's order or a party's motion for a remote evidentiary hearing or trial.

In the event a party, witness, official reporter, official reporter pro tempore, court interpreter, or other court personnel experiences technology or audibility issues that arise during a remote conference, hearing, proceeding, or trial, the person is to alert the court by calling the courtroom. Phone numbers for the courtrooms can be found at <https://www.occourts.org/directory/civil/CivilPhoneDepartmentDirectory.pdf>.

Mandatory Settlement Conferences will be set for in-person appearance unless all parties

stipulate to a remote mandatory settlement conference and the Court adopts this stipulation as an order of the Court.

Judgment debtor examinations will be set for in-person appearance.

Parties should review Local Rule 375 (<https://www.occourts.org/directory/local-rules/2022/Div3.pdf>) for additional appearance information.