

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF ORANGE
COURT REQUIREMENTS FOR PUBLICATION OF NOTICE OF HEARING TO NON-PETITIONING PARENT IN
NAME CHANGE PROCEEDINGS**

**NOTE: THIS PUBLICATION IS DIFFERENT AND SEPARATE FROM THE PUBLICATION OF THE "ORDER TO
SHOW CAUSE" REQUIRED FOR ALL NAME CHANGE PETITIONS.**

Deputy clerks and court staff cannot advise you about completing your forms or your case. If you need legal advice about your forms or other things required in your case, you may wish to retain an attorney. The telephone number of the Orange County Bar Association, Lawyer Referral Service is (949) 440-6747.

- 1. EX-PARTE FILING FEE:** (see Probate Filing Fees).
- 2. FORMS: (see Publication of Notice of Hearing to Non-Petitioning Parent Packet).**
 - Ex Parte Application for Order for Publication of Notice of Hearing to Non-Petitioning Parent (form L-0317).
 - Order for Publication of Notice of Hearing to Non-Petitioning Parent (form L-0318).
 - Declaration (form MC-030).
 - Notice of Hearing to Non-Petitioning Parent (form L-0937).
- 3. FORMS TYPED/COPIED:** All forms must be typed or printed and submitted in duplicate: one (1) original and one (1) copy.
- 4. NAME/ADDRESS:** If the petitioner is not represented by an attorney, the petitioner's name, address, and telephone number is to be in the upper left hand corner of each document.
- 5. CAPTION:** An example of the caption and first line of these documents (where the present name(s) are to be used) as follows: Parent on behalf of a minor child for change of the child's name "John Doe on behalf of James Doe, a minor".
- 6. EFFORTS TO LOCATE NON-PETITIONING PARENT:** The declaration in support of the Application for Order for Publication of Notice of Hearing to Non-Petitioning Parent should include, but not be limited to the following efforts to locate the Non-Petitioning parent:
 - ✓ Contact last known residence address
 - ✓ Contact last known work address
 - ✓ Contact any relatives of the Non-Petitioner Parent
 - ✓ Check Voter Registration
 - ✓ Check DMV
 - ✓ Check telephone directories and directory assistance
 - ✓ Provide court with any proof of attempted contact (i.e., returned envelope)
 - ✓ Provide any information regarding child custody orders in divorce proceedings, if any.
- 7. FILING DEADLINE:** The Application for Order for Publication of Notice of Hearing to Non-Petitioning Parent and supporting documents should be submitted at least 6 weeks prior to the hearing date. Deliver or mail documents to the Probate Clerk's Office. Provide a self-addressed, stamped envelope for returning copies of documents to you.

8. **PUBLICATION OF NOTICE OF HEARING TO NON-PETITIONING PARENT:** When you have received the Order for Publication signed by the Court, a copy of the “Notice of hearing to Non-Petitioning Parent” must be published in a newspaper pursuant California Government Code Section 6064 (publication once a week for four successive weeks). Publication must be made by the newspaper designated in the Order for Publication and must be completed prior to the hearing date. The original Notice of Hearing to Non-Petitioning Parent and the Proof of Publication thereof must be filed with the Court at least four (4) court days prior to the hearing.